

Welcome To The Annual Juneteenth Festival of Broadview June 16, 17 & 18, 2023

Dear Friend,

On June 19, 1865, Union Major General Gordon Granger issued this military order in Galveston, Texas, freeing slaves.

GENERAL ORDERS, NO. 3

"THE PEOPLE OF TEXAS ARE INFORMED THAT, IN ACCORDANCE WITH A PROCLAMINATION FROM THE EXECUTIVE OF THE UNITED STATES, ALL SLAVES ARE FREE."

We have started planning the 3rd Annual Juneteenth Festival of Freedom, this year theme is celebrating Family & 50 Years of Hip Hop music a family-friendly celebration which since its 1st debut in 2021 has attracted hundreds of people of all ages.

This year's Festival is set for Friday, June 16th, Saturday, June 17th, and Sunday, June 18th, at Schroeder Park, 2600 S. 13th Ave. We will be diligent and consistent in ensuring that our residents, vendors and others practice safe protocols.

While the Festival offers you a great marketing opportunity to highlight your business, reach new and current customers, and showcase your support for the village, your health and safety is our top priority. We are planning a safe event that will feature local talent, Kids zone, good food and a beverage pavilion and live music performance in a safe, protected environment.

Please read this sponsorship packet carefully as it contains important deadlines that must be followed; required documents that must be completed; and details for vendors to understand to make your participation an enjoyable and productive experience.

If you need more information, call Lily Sierra at (708) 681-3600 ext. 259; ssierra@broadview-il.gov. We look forward to your positive response to participating in this safe, well-planned weekend for everyone who lives, works, and plays and visits the Village of Broadview.

Your in Service,

Katrina R. Thompson

Mayor







Broadview Juneteenth Festival Sponsorship Packages









Juneteenth Title Sponsor

Naming right to the stage
Name/logo in verbal references to event
Name/logo in person releases
Printed name and logo on flyers/posters
Name/logo on digital billboard
Free booth space
Name/logo inclusion on website
Verbal acknowledgement at each activity
Framed Juneteenth Art Print
\$5,000

Economic Empowerment Sponsor

Naming rights to Children Activity Area Printed name and logo on flyers/posters Name on digital billboard Free booth space Name/logo inclusion on website Framed Juneteenth Art Print

\$4,000

Freedom Sponsor

Name on digital billboard Free booth space Name/logo inclusion on website Verbal acknowledgement at each activity Framed Juneteenth Art Print

\$2,500

Honoring Our Ancestors Sponsor

Verbal acknowledgement at each activity Name recognition Framed Juneteenth Art Print \$1,000

Power to the People Sponsor

Name recognition on website Framed Juneteenth Art Print \$500

Friends of Juneteenth Sponsor

Name recognition on website \$250

Please note: Submission of logos has to be in pdf or Jpeg formats.

Deadline for logos is May 22nd. If you have any questions or need more information, call Lily Sierra at 708-681-3600 Ext. 259, email at ssierra@broadview-il.gov



Thank you for agreeing to be a sponsor of the 3rd Annual Juneteenth Festival. Contributions to the event will be acknowledged in our advertisements, program, and throughout the fair.

If you are making a financial contribution, please complete and return this form, along with your check made payable to: Village of Broadview, 2350 S. 25th Avenue, Broadview, IL 60155 by June 2, 2022.

For more information, please contact: Sobeida Sierra, Executive Assistant, 708-681-3600 ext. 259, Email, ssierra@broadview-il.gov

me of Sponsor/Organization: (as you want it to appear in written information/materials)					
Mailing Address:					
City:	State:	Zip Code:			
Telephone:	Email:				
Website Address:					
□ Juneteenth Title Spon Naming right to the st Name/logo in verbal to Name/logo in person Printed name and log Name/logo on digital Free booth space Name/logo inclusion Verbal acknowledger Framed Juneteenth A □ Economic Empowerm Naming rights to Chill Printed name and log Name on digital billoger	references to event releases o on flyers/posters billboard on website ment at each activity rt Print ent Sponsor \$4000 dren Activity Area o on flyers/posters	 Honoring Our Ancestors Sponsor \$1,0 Verbal acknowledgement at each activity Name recognition Framed Juneteenth Art Print Power to the People Sponsor \$500 Name recognition on website Framed Juneteenth Art Print Friends of Juneteenth Sponsor \$250 Name recognition on website 			

Free booth space

Name/logo inclusion on website

Framed Juneteenth Art Print

Verbal acknowledgement at each activity



Juneteenth Festival Vendor Application Form

Please write clearly and answer each question. The information will be used to set up your booth according to the information provided below.

Vendor Name for Signage						
Food Product or Service being sold						
Contact						
Address	City	State Zip Code				
Cell	Daytime Phon	e				
Email	Fax					
I request the fo	llowing booth setup	o for the Juneteenth Festival:				
Number of 10'x10' booths requested a	nt \$300 each					
Each booth includes one 110 amp elect are not allowed. Each vendor must brir as follows:	,	, and the second	\ \ \ \ \ \ \ \ \ \ \ \ \ \ \ \ \ \ \			
110 amps - \$125 each	220 amps—\$25	i0 each				
Table(s) - \$15 each Chair(s) - \$2 each						
Grease or charcoal can disposa	al (circle one) - \$30 ea	ch				
All vendors must provide a certificate trict as an additional insured. Proof of Application Form. Booths will not be a documents must be received no later. Make check, money order or cashier's	insurance must be suallowed to open withouthan June 2, 2023	ubmitted with payment and a copy out submitting a current certificate	of the Vendor of insurance. All			
insufficient funds will be charged a \$50	returned check fee.					
Total fees enclosed \$ Sign	nature of Contact	Date				

NOTE:

- Vendors will not be allowed to sell the same items (First Come, First Served)
- Vendors are not allowed to sell beverages and may be subject to immediate removal without receiving any refunds.
- Food vendors are required to have a fire extinguisher in their booth and display food sanitation certificate.
- All applications will be processed first come, first served.
- Any food vendors using propane tanks must properly secure the tanks.
- All food items must be priced \$5 or less. Food vendors can select the size of each portion for sale.
- Vendors who sell food items for more than \$5 may be subject to immediate removal without receiving any refunds



Juneteenth Festival Non-Profits/ 501c3 Organizations/ Social Services Vendor Application Form

Vendor Name for Signage						
Service being provided						
Contact						
Address				Zip Code		
Cell						
Email		Fax				
\$100	for Non-profits,	501c3 Organizations	and Social ser	vices:		
If you would like	to participate i	n our Festival please f	fill out the for	m and return to		
Lily Sierra at 708-6	81-3600 Ext. 25	9, email at ssierra@b	roadview-il.g	ov, by June 2, 2023		
•			J			
Please note:	You will be prov	vided a tent, a 8ft tab	le and 2 chair	s. Thank you		
r rease moter		riaca a terri, a ere tab		or mank you		
						
Signature			Date			
	Please check	the dates of your par	rticipation			
		, .	•			
☐ Friday	, June 16th □	Saturday, June 17th	☐ Sunday, J	une 18th		

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OUTDOOR ONLY FOOD & SANITATION CERTIFICATION

All food vendors in the Juneteenth Festival are required to attend an outdoor Food & Sanitation class presented by the Illinois Restaurant Association prior to the Juneteenth Festival.

The fee is \$40 and the certificate, which is good for one year, can be used at other outdoor food events.

Classes will be held on Saturday, May 13h from 9a.m.-12 noon and Wednesday, May 17th from 6-9p.m. at Broadview Village Hall Chambers, 2350 S. 25th Ave, Broadview, IL 60155.

Please call David Upshaw at 708-345-8174 to reserve your class date.



If you have any questions or need more information, call David Upshaw at 708-345-8174 or email dupshaw@broadview-il.gov